

CHECKLIST FOR ACCOMPLISHING TASKS AT REVERSING FALLS SANCTUARY

TASK TO BE COMPLETED AND ACCOMPLISHED:

Task	Planned Date	Accomplished
Remove carpet from Sanctuary floor (D. Husjien)		July, 2013
Rake perimeter of Building	July 25, 2013	July 25, 2013
Rake and remove trash under kitchen area	July 25, 2013	July 25, 2013
Remove trash from basement (D. Husjien)		July, 2013
Line basement with plastic water barrier and seal		July, 2013
Removed 'some' mold in one area of outside	July 25, 2013	July 25, 2013
Repair leaking Kitchen/Dining Roof (D. Vandiver)	Aug 10, 2013??	

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PRIORITY LIST FOR WORK LOAD:

Cleanup outside:

- * Remove Trees for Septic/Parking and letting light in to help with mold and paint
- * Clean mold off outer building and repaint (look into original colors)

Major renovations:

- * Refinish floor in sanctuary ie: sanding/refinishing, or replacing, or covering with new
- * Need new roof over kitchen/dining area to fix the leaking - asap. Materials estimate for reshingling kitchen/dining \$900 for materials (per David vandiver)
- * Maybe composting toilet
- * Need well for water
- * Heating system? Evaluate in future
- * Various wooden repairs needed before painting
- * New roof on outhouse; dependent on whether inside plumbing is installed
- * Repair of Belfry - needs evaluation and estimate

It leaks and may be dangerous; not sure of condition of Bell; there is a horn as well.

- * New roof done 10 years ago? 2003 evaluate
- * Remodeling of kitchen
- * Installing plumbing for kitchen and bathroom
- * Insulating whole building vs. addition with kitchen & bathroom
- * Purchase of new appliances for kitchen and needed fixtures for bathroom
- * Possible need for new tables and chairs for dining area
- * Possible new dishes/ pans/ other kitchen items (maybe donations?)

Minor repairs/cleaning/painting

- * Circuit breakers - were updated circa 2007 - it is a 100 amp service
- * Check foundation - window area - replace? Maybe put concrete boards (?) on outside
- * Windows in sanctuary and also addition area I assume - evaluate again
- * Interior painting done circa 2007-2008 evaluate
- * Chimney is not lined - can this be used for a furnace or should it be sealed or removed
- * Need Smoke Detectors
- * Need Carbon Monoxide detectors
- * Need fire extinguishers
- * Check again about insulation in the walls of the whole building. (Dan said: I know I was told that some insulation has been put in the walls, but looking up from the basement, I could see up into the balloon framed wall cavities, and they were empty. If we can possibly improve the walls by blocking the bottoms and blowing cellulose into the tops, we shouldn't need much more by way of additional heating equipment. We might not need it as it is now, but we could reduce propane consumption some.