

Minutes of meeting of the "Big Group" (we need a name!) October 23,2013

Meeting convened by Ralph Chapman.

Jackie did a reading on Leadership and Anne on Burnout, both by Parker Palmer.

Information sharing (team reports):

Financial Team, report by Karen Adamo

Current balance in checking account, \$3743.58. The account is owed \$63 from books purchased for the workshop on Flourishing and Nourishing being presented by Gerry Bryant.

Checks for RFS should be made out to BUMC with Reversing Falls on the subject line. An account has been set up at EBS, Blue Hill, at the request of the Building Team for the purpose of ordering supplies as needed after approval from Finance Team.

DVD equipment was purchased at a cost of \$240. Kathleen Caldwell has provided a projector on long-term loan.

The finance committee has approved up to \$1200 for repair and shingling of the roof over the dining area.

The committee has information on grants that may be available, but has no one with experience on grant writing. Barbara Peppy has offered to help. Others needed.

Discussion about who is responsible for fund raisers, Finance or Program committee?

Gail Vencill, finance committee, offered to be a point person for overseeing fund raisers that were not programs.

Doug Cowan will submit an application to have a Flash in the Pans concert next summer.

Dick Kane will make telephone calls to request donations when there is a clear mission statement to present.

An appeal letter has been written, reviewed at this meeting, and will be mailed in mid-November. At this time there is not a complete list of postal mail addresses. Chris Noble is working on a database.

The Cookie Walk will not be held this year.

Building Team, report by Gail Vencill

Current projects are the repair and shingling of the roof over the dining area. David Vandiver and Dan Huijsen overseeing the project.

Polycarbonate protective material, donated by the Greenhouse Project, will be attached to the outside of the windows providing protection for the stained glass windows and decreasing heat loss. The covering will be applied in a temporary way and removed in the summer so that windows can be opened. Tony Ferrara and Tom Adamo will oversee the application of the polycarbonate but assistance from others will be needed. Some small panes of glass are broken or missing, windows need to be glazed. Daksha Baumann will make contacts and assist with that project.

Noted that more heat is being used related to increased use of building, colder weather. Fuel consumption needs to be monitored.

Help is needed with cleaning the Sanctuary before programs. Gail Vencill is the contact person.

Program Team, report by Gary Vencill

Upcoming programs noted.

Bill Gawley Concert, November 9, 7pm Jackie Pike, Coordinator

Newsletter is being compiled by Chris Noble and Gary Vencill. Distribution by email, postal mail, website,

Person coordinating a program is responsible for the publicity which should include the website.

An "asker" needs to be assigned to each event to collect donations.

Discussion of display possibilities for upcoming programs that involve artwork. The Building Team does not feel boards should be attached to the wall to accommodate hanging of art. Lighting is also an issue. Daksha Baumann noted that the Blue Hill Garden Club has a nice arrangement of display boards used for their Arts and Flowers shows. She will make contact to see if they would be available for loan. Art by Anne Poole is scheduled for display in December. Carole Pascal is coordinator for that event. A proposed workshop by Phoebe Phelps will be held at a later date, TBA

Use of the website for internal communication between the teams was discussed. Jackie will pursue setting up a link for internal use by team members. It would not be in the toolbar for public access.

It was agreed that all teams should share minutes of meetings with the other teams.

Instead of replying to one/all in an email, send a separate response.

Facebook was not seen as a vehicle for our communications/publicity.

Possible IP workshop in the future so that all team members would have familiarity with ways in which email and the website can be used for our internal communications and for public announcements.

There is a difference between tasks and building community. We are focused on building community, and using individual talents.

Next meeting/long term: discussion of effective communication system; flow of decisions between teams; approval process

Meeting evaluation: The readings at the beginning set a nice tone for the tenor of the discussion; sharing was open; felt energized;

Next meeting, TUESDAY, NOVEMBER 19, 4pm, Anne Ferrara, convener.

Gail Vencill, recorder